

Maternal Health Data and Quality Measures Task Force:

Draft Recommendation Prioritization Worksheet

Instructions and Purpose:

This worksheet is designed for the Maternal Health Data and Quality Measures Task Force to identify recommendations for further development. The process will involve three steps: individual reflection, small group discussion, and large group report out. This worksheet will be collected at the end of the meeting.

Step 1: Individual Reflection

1. Review the draft recommendations listed on the handout.
2. Identify up to 3 draft recommendations you feel are the highest priority for Virginia to address.

Individual Prioritization	
1	
2	
3	

For each draft recommendation above, describe in the space below:

- **Benefits** – What positive outcomes could result from implementing this recommendation?
- **Risks** – What challenges or drawbacks might arise when implementing this recommendation?

Recommendation 1: [write out]

Benefits:

Risks:

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Recommendation 2: [write out]

Benefits:

Risks:

Recommendation 3: [write out]

Benefits:

Risks:

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Step 2: Small Group Discussion

1. Join your small group (assigned by the facilitators).
2. Share the recommendations you selected during your individual reflection.
3. As a group, identify areas of commonality. Decide which 5 recommendations the group feels should be put forward for full Task Force consideration.
4. Identify any clarifying questions your group has about your 5 chosen recommendations. These questions will be discussed at the October meeting.

Small Group Prioritization	
Example	Write out the recommendation. Write out any clarifying questions you feel need to be answered for the recommendation through Task Force discussion.
1	
2	
3	
4	
5	

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Step 3: Reporting Out

Select one person from your group to enter your 5 chosen recommendations into Mentimeter using the QR code provided by the facilitators.

Note: Please keep this page and use it to prepare for the next Task Force meeting. Please fill in the recommendations that the Task Force has decided to discuss further in October.

Task Force Prioritization	
1	
2	
3	
4	
5	

Next Meeting Preparation: Key Considerations

In our next meeting, we will seek to answer the below questions for each prioritized recommendation. Please consider these questions when reviewing the recommendations and come prepared to discuss.

- **Who is responsible?** Who is being asked to take action? (organization, person, etc.)
- **What is the action?** What, specifically, are we asking them to do?
- **Who is impacted?** Who or what is on the receiving end of this action?
- **Timeline:** When does this need to happen?
- **Authority:** Is legislation required? If not, who is the decision maker or “owner” of the recommendation?
- **Funding:** Does this recommendation require funding? If yes, what potential funding sources exist?